**MINUTES** of the **FINANCE & GENERAL PURPOSE MEETING of STANLEY TOWN COUNCIL** held at **Stanley Civic Hall** on **Tuesday 20th September 2022** at **6.30pm**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| G Binney\* |  | A Hanson§ |  | H Clark | S McMahon |
| O Milburn |  | D Tully |  | A Clegg | J Kane |
|  |  |  |  |  |  |

\*Chairman § Vice-Chairman

**OFFICERS**:   Helen Richardson (Town Clerk)

Michelle Robertson (Events & Admin Support Officer)

Peter Burns (Facilities & Events Officer)

**65.** **APOLOGIES FOR ABSENCE**

Members **RECEIVED** apologies from Cllr J Nicholson, Cllr. L Ferry, and Cllr. J McMahon. Cllr A Jones was ABSENT.

# 66. DECLARATIONS OF INTEREST

No declarations of interest were received.

**67.** **PROCEDURAL AND APPROPRIATE ANNOUNCEMENTS FROM THE CHAIR**

The Chair, Cllr G Binney welcomed everyone to the meeting and stated that the meeting will be live streamed via the Stanley Town Council YouTube channel. The Chair then ask’s that before the meeting starts, we observe a one-minute silence in respect and memory of the late Queen Elizabeth II, who died 8th September 2022.

No other announcements from the Chair.

The Town Clerk explains following discussion with The Chair that an urgent item has been added to Part B of the meeting due to its sensitive nature.

# 68. PUBLIC PARTICIPATION

No members of the public were present, and no questions had been received in advance.

# 69. CONFIRMATION OF MINUTES

It was proposed by Cllr. A Clegg and **RESOVLVED** that the minutes from the Finance and General Purposes Committee meeting held on 12th July 2022 be **APPROVED** and signed as a correct record.

# 70. ACCOUNTS FOR PAYMENT & BANK RECONCILIATION

It was proposed by Cllr A Hanson and seconded by Cllr S McMahon and **RESOVLED** that the committee take papers as one item and **APPROVES** the payment of accounts for June, July and August 2022 and **NOTED** the bank reconciliation for June, July and August 2022.

**71. ANNUAL GOVERANCE AND ACCOUNTABILITY RETURN**

Members **NOTED** the report.

# 72. QUARTER 1 BUDGET MONITOR REPORT

Members **NOTED** the report.

# 73. UPDATE FROM BUILDING WORKING GROUP

Members **NOTED** an update from the Clerk, that the Building Working Group met 10th August 2022, with its new membership and will meet every 2 weeks.

# 74. DATE, TIME AND VENUE OF NEXT MEETING

Tuesday 11th October 2022, 6.30pm, Stanley Civic Hall.

**75. EXCLUSION OF PRESS AND PUBLIC**

Council **RESOLVED** that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted. Justification for excluding the public and press from consideration of the following item: Staffing confidentiality.

Streaming and recording of the meeting stopped at this point.

**76. UPDATE FROM STAFFING WORKING GROUP**

Members **RECEIVED** an update from the Town Clerk following the first meeting of this working group on 5th September 2022. A successful meeting, current processes and procedures and the need for these to be updated to make them fit for purpose was agreed.

Proposals for business only mobile phones and a new time management system were put forward by the Town Clerk. Members **APPROVED** proposals; this will be brought to next Full Council meeting.

**77. PANTOMIME 2022**

Update from the Town Clerk following conversations with the Pantomime Producer regarding requests for press & promotor (complimentary) tickets and the implications regarding this.

*In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are welcome to attend the meeting. Members of the public will only be permitted to speak at the beginning of the meeting during Public Participation.*