



NOTICE OF MEETING

I hereby give notice that an Ordinary Full Meeting of Stanley Town Council will be held on Tuesday the 23rd January 2024 at 6.30pm at, Tantobie Community Hall, DH9 9TJ

Stanley Town Council

TO ALL MEMBERS of STANLEY TOWN COUNCIL

O Milburn (Town Mayor)

A Clegg (Deputy Town Mayor)

C Hampson

J McMahon

J Nicholson

A Jones

S McMahon

J Stephenson

D Fall

J Kane

M Thompson

C Bell

L Ferry

C Marshall

D Tully

H Clark

A Hanson

M Martin

K Wilson

G Binney

You are hereby summoned to attend an **ORDINARY FULL MEETING** of Stanley Town Council to be held at, **Tantobie Community Hall, DH9 9TJ on Tuesday 23rd January 2024 6.30pm** in order to transact the following business:

Yours sincerely,

Dianne Rickaby

Dianne Rickaby

Locum Town Clerk

16th January 2024

Please turn off all mobile phones or set to silent mode.

Please refer to the Policy for recording proceedings

A G E N D A

1. HOUSEKEEPING – (mobile phones on silent, fire drills, safety exits.)

2. APOLOGIES FOR ABSENCE

To **RECEIVE** any apologies, reasons for absence and any requests for dispensations.

3. DECLARATIONS OF INTEREST

Members are invited to **DECLARE** disclosable pecuniary and other interests, along with the nature of those interests, in relation to any item on this agenda.

4. MAYOR’S ANNOUNCEMENTS

To **RECEIVE** announcements from the Town Mayor or Locum Town Clerk.

5. LEADER’S STATEMENT

An update on current business by the Leader of the Council.

6. PUBLIC PARTICIPATION

An adjournment will be allowed at the direction of the Chairman to allow for public comment and response in relation to items on this Agenda or to consider written questions submitted in advance of the meeting (*Individuals will be permitted a maximum of three minutes each. The total time for this session is limited to fifteen minutes*).

7. CONFIRMATION OF MINUTES (ATTACHMENT A)

To **APPROVE** as a record and sign the Minutes of the Ordinary Full Council Meeting held on 28th November 2023.

(ATTACHMENT B)

To **APPROVE** as a record and sign the Minutes of the Extra-Ordinary Full Council Meeting held on 9th January 2024.

**8. PROPOSED MEMORIAL
(ATTACHMENT C)**

Members are to **CONSIDER** the proposal from the President of the DLI Association Consett & Stanley Branch, for a Stanley War Memorial.

9. ACCOUNTS FOR PAYMENT & BANK RECONCILIATION

Statutory Basis: Accounts & Audit (England) Regulations 2011

November 2023

Schedule of Payments

(ATTACHMENT D)

Schedule of Receipts (ATTACHMENT E)
Bank Reconciliation & Bank Balances (ATTACHMENT F)

December 2023

Schedule of Payments (ATTACHMENT G)
Schedule of Receipts (ATTACHMENT H)
Bank Reconciliation & Bank Balances (ATTACHMENT I)

Council is requested to **CONSIDER** the attached information and:

- (i) **APPROVE** the payment of accounts, and
- (ii) **NOTE** the bank reconciliations for November & December 2023.

10. QUARTER 3 BUDGET MONITOR REPORT (ATTACHMENT J)

Committee is requested to **NOTE** the budget monitoring report for Quarter 3 2023/24. Paper to follow or tabled at meeting.

11. LOCUM CLERK UPDATE

Update to be received from Locum Town Clerk, papers to follow.

12. PLANNING APPLICATIONS (ATTACHMENT K)

Council to **CONSIDER** proposed planning document for a public path diversion (attached).

Delegated Lists circulated to members throughout the month.
Council to **RESOLVE** that receipt of applications and if any objections are to be submitted.

13. UPDATE FROM DURHAM COUNTY COUNCILORS

Members to **RECEIVE** an update from Durham County Councilors.

14. PARTNERSHIP GROUPS

Council to **RECEIVE** reports from representatives of Just For Women (TBC).

15. ALLOTMENTS

Council to **RECEIVE** update from Allotment Working Group.

16. BUDGET 2024/25

Council to **RECEIVE** update following decision for Budget 2024/25 financial year.

17. INTERNAL AUDIT REPORTS (ATTACHMENT L)

The committee is requested to **NOTE** the internal audit reports from G Fletcher.

18. ROYAL GARDEN PARTIES 2024 (ATTACHMENT M)

Request for nominations from CDALC to the Annual Royal Garden Party.

19. APPLICATION FOR GRANT FUNDING (ATTACHMENT N)

Members to **CONSIDER** request for grant funding.

20. CDALC PRESIDENT NOMINATIONS (ATTACHMENT O)

Members to review and forward nomination to Locum Town Clerk.

21. DATE, TIME, AND VENUE OF NEXT MEETING

Tuesday 27th February 2024 at 6.30pm, The Venue, Wear Road, Stanley, DH9 6AH.

*(*Surgery opens 5.30pm – Stanley Hall Ward Cllrs. A Clegg, C Marshall, A Hanson and J Kane).*

22. EXCLUSION OF PRESS AND PUBLIC

To **RESOLVE** that under Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

Justification of excluding the public and press for the consideration of the following items: Discussion falls under the Data Protection Act 2018.

PART B

22. HR WORKING COMMITTEE

Paper to be tabled at the meeting.

23. UPDATE ON CHIEF OFFICER RECRITMENT

Members to **RECEIVE** an update.

24. CIVIC HALL UPDATE

Locum Clerk to provide update on Civic Hall.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are welcome to attend the meeting. Members of the public will only be permitted to speak at the beginning of the meeting during Public Participation.