



NOTICE OF MEETING

I hereby give notice that an Ordinary Full Meeting of Stanley Town Council will be held on Tuesday the 26th March 2024 at 6.30pm at The Greenhouse, Greencroft Business Centre, Stanley, DH9 7XN.

Stanley Town Council

TO ALL MEMBERS of STANLEY TOWN COUNCIL

O Milburn (Town Mayor)

A Clegg (Deputy Town Mayor)

C Hampson

A Jones

J McMahon

S McMahon

J Stephenson

C Bell

D Fall

J Kane

M Thompson

H Clark

L Ferry

C Marshall

D Tully

G Binney

A Hanson

M Martin

J Nicholson

You are hereby summoned to attend an **ORDINARY FULL MEETING** of Stanley Town Council to be held at, The Greenhouse, Greencroft Business Centre, Stanley, DH9 7XN on **Tuesday 26th March 2024 6.30pm** in order to transact the following business:

Yours sincerely,

Ann Barry

19th March 2024

Please turn off all mobile phones or set to silent mode.

Please refer to the Policy for recording proceedings

A G E N D A

1. HOUSEKEEPING – (mobile phones on silent, fire drills, safety exits.)

2. APOLOGIES FOR ABSENCE

To **RECEIVE** and **APPROVE** any apologies, reasons for absence and any requests for dispensations.

3. DECLARATIONS OF INTEREST

Members are invited to **DECLARE** disclosable pecuniary and other interests, along with the nature of those interests, in relation to any item on this agenda.

4. MAYOR'S ANNOUNCEMENTS

To **RECEIVE** announcements from the Town Mayor or Locum Town Clerk.

5. LEADER'S STATEMENT

An update on current business by the Leader of the Council.

6. PUBLIC PARTICIPATION

An adjournment will be allowed at the direction of the Chair to allow for public comment and response in relation to items on this Agenda or to consider written questions submitted in advance of the meeting (*Individuals will be permitted a maximum of three minutes each. The total time for this session is limited to fifteen minutes*).

7. PARTNERSHIP GROUPS

Council to **RECEIVE** a report from representatives from Stanley Advice Centre.

8. CONFIRMATION OF MINUTES

(ATTACHMENT A)

To **APPROVE** as a correct record and sign the Minutes of the Ordinary Full Council Meeting held on 27th February 2024.

9. CLARIFICATION OF PROPER OFFICER ROLES AND DELEGATION ARRANGEMENTS

The Council is asked to **RESOLVE** to:

- i. **CONFIRM** that Mrs. A Barry be the Council's nominated Proper Officer for the interim period pending the appointment of a new Chief Officer in accordance with Council Standing Order 15(a)
- ii. **NOTED** that in accordance with Standing Order 15(a) that Mr. J Harper would become the nominated Proper Officer in the absence of Mrs. A Barry.
- iii. That all previous and current delegations granted to the former Town Clerk/Locum Town Clerk would continue to be undertaken by the interim Proper Officer.

10. ACCOUNTS FOR PAYMENT & BANK RECONCILIATION

Statutory Basis: Accounts & Audit (England) Regulations 2011

February 2024

Schedule of Payments

(ATTACHMENT B)

Schedule of Receipts

(ATTACHMENT C)

Bank Reconciliation & Bank Balances

(ATTACHMENT D)

Council is requested to **CONSIDER** the attached information and:

- (i) **APPROVE** the payment of accounts, and
- (ii) **NOTE** the bank reconciliations for February 2024.

11. PLANNING APPLICATIONS

Delegated Lists circulated to council throughout the month.

Council to **RESOLVE** that receipt of applications and if any objections are to be submitted.

12. UPDATE FROM DURHAM COUNTY COUNCILLORS

Council to **RECEIVE** updates from Durham County Councilors.

13. TOWN CLERK UPDATE

Members to **RECEIVE** an update from the Town Clerk.

14. EVENTS UPDATE

Council to **RECEIVE** an update from the Events Officers

15. WEBSITE COMPARISON REPORT (ATTACHMENT E)

Members to **REVIEW** the report and to **AGREE** how to proceed.

16. COMMUNITY PUBLIC ACCESS DEFIBRILLATOR (ATTACHMENT F)

Council to **CONSIDER** and **APPROVE** the proposal from Red Sky Foundation to place a community public access defibrillator Durham County Council's Building at Oakies Park, Stanley.

**17. DATE, TIME, AND VENUE OF NEXT MEETING
Tuesday 23rd April 2024 at 6.30pm, TBC**

(*Surgery opens 5.30pm – TBC).