**MINUTES** of the **FULL COUNCIL of STANLEY TOWN COUNCIL** held at **Stanley Civic Hall** on **Tuesday 27th September 2022** at **6.30pm**

**O Milburn\*** G Binney H Clark **A Clegg**§ L Ferry A Hanson S McMahon J Nicholson M Thompson K Coulson J Kane

\*Chairman § Vice-Chairman

**OFFICERS**:  Helen Richardson (Town Clerk)

Michelle Robertson (Events & Admin Support Officer)

Peter Burns (Facilities & Events Officer)

The Town Mayor welcomed everyone to the meeting and stated that the meeting will be live streamed via the Stanley Town Council YouTube channel. The Chair then ask’s that before the meeting starts, we observe a one-minute silence in respect and memory of the late Queen Elizabeth II, who died 8th September 2022.

**78.** **APOLOGIES FOR ABSENCE**

 Members **RECEIVED** apologies from Cllr. J Stephenson, Cllr. D Tully, Cllr. C Bell, Cllr. Carol Hampson, Cllr. C Marshall, Cllr. J McMahon, Cllr. D Fall and Cllr. A Jones. Cllr. M Martin was absent.

**79.** **DECLARATIONS OF INTEREST**

 No declarations of interest were received.

**80.** **MAYORS ANNOUNCEMENTS**

The Town Mayor updated members on recent event he had attended at Shildon Town Council and that other events he had been invited to had been cancelled due the death of Queen Elizabeth II.

Town Clerk reported early discussions have begun with Red Sky to have a community defibrillator placed onto the Civic Hall, in conjunction with Sgt. T Archibald raising awareness for organ donation.

Town Clerk reminded councilors an email notification has been sent out for the budget workshop 15th October 2022 for all councilors.

Town Clerk reminded members she will be out of the office on Annual Leave until Monday 3rd October 2022.

**81.** **LEADERS STATEMENT**

 There was no update from the Leader of the Council. Apologies were received.

**82. PUBLIC PARTICIPATION**

Members of the public were present, with one question to put to council members. Town Clerk advised she has been in discussions with the resident in reference to a rural designation and right to buy scheme. Tc is supporting the resident to get an answer on this matter and will continue to do so.

**83. STANLEY ADVICE SERVICE**

Presentation **RECEIVED** from Sam Scotchbrook and Pete McClennan updating members on the achievements and future goals of the Stanley Advice Service.

**84.** **CONFIRMATION OF MINUTES**

It was proposed by Cllr G Binney, seconded by Cllr S McMahon and **RESOLVED** that the minutes of the Full Council meeting held on the 26th July 2022 be **APPROVED** and signed by the Town Mayor as a true record.

**85.** **RECEIPT OF COMMITTEE MINUTES**

It was proposed by Cllr A Hanson, seconded by Cllr. S McMahon, and **RESOLVED** that Council **RECEIVE** the minutes from the Finance & General Purposes Committee held of 12th July 2022.

**86. ACCOUNTS FOR PAYMENT & BANK RECONCILIATION**

It was proposed by Cllr. A Hanson and seconded by Cllr. S McMahon to **APPROVED** the payments for June, July and August 2022 and **NOTED** the bank reconciliation for June, July, and August 2022.

**87. ANNUAL GOVERNANCE AND ACCOUNTABILITY REPORT**

 Members **NOTED** the report.

**88.** **QUARTER 1 BUDGET MONITOR REPORT**

Members **NOTED** the report.

**89. UPDATE FROM BUILDING WORKING GROUP**

Members **NOTED** an update from the Clerk, that the Building Working Group met 10th August 2022, with its new membership and will meet every 2 weeks.

Town Clerk will arrange another meeting with J Rowlandson to progress discussions, as no change since last update.

**90. EVENTS 2022**

Town Clerk confirmed a meeting with the Events Working Group on Wednesday 21st September 2022.

2022 Events programme has gone well, Play in the Park events taking place in August along with Miners Sunday which all got positive feedback. As we are coming to the end of our current contract for the Stanley Town Council events, we will look to procurement for 2023.

**91.** **DATE, TIME AND VENUE OF NEXT MEETING**

 Tuesday 25th October 2022, 6.30pm, Stanley Civic Hall.

**92. EXCLUSION OF PRESS AND PUBLIC**

Council **RESOLVED** that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted. Justification for excluding the public and press from consideration of the following item: Staffing confidentiality.

Streaming and recording of the meeting stopped at this point

**93. UPDATE FROM STAFFING WORKING GROUP**

Members **RECEIVED** an update from the Town Clerk following the first meeting of this working group on 5th September 2022.

Two proposals came from this meeting to the Finance & General-Purpose meeting, which now is brought to Full Council;

1. For Cllrs to support laptops only taken home by staff when agreed with the Town Clerk. This is to encourage a good work/life balance.
2. For business only mobile phones. To support the work/life balance.
3. A new Time Management System – create an efficient system which will be consistent going into the future.

Members **APPROVED** all proposals, with a request for procurement evidence.

**94. PANTOMIME**

Update from the Town Clerk following conversations with the Pantomime Producer regarding requests for press & promotor (complimentary) tickets and the implications regarding this.

Members rejected the Producers request for 80-90 free tickets as an unreasonable request.

Town Clerk is awaiting a response to questions put to the Producer.

*In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the*  *public and press are welcome to attend the meeting. Members of the public will only be*  *permitted to speak at the beginning of the meeting during Public Participation.*