



# Stanley Town Council

## NOTICE OF MEETING

I hereby give notice that an Ordinary Meeting of Stanley Town Council will be held on Tuesday the 28<sup>th</sup> February at 6.30pm at Stanley Civic Hall.

### TO ALL MEMBERS of STANLEY TOWN COUNCIL

**O Milburn (Deputy Town Mayor)** C Bell G Binney H Clark K Coulson  
**A Clegg (Town Mayor)** D Fall L Ferry A Hanson C Hampson  
A Jones J Kane C Marshall M Martin J McMahon S McMahon  
J Nicholson J Stephenson M Thompson D Tully

You are hereby summoned to attend an **ORDINARY MEETING** of meeting of Stanley Town Council to be held in Stanley Civic Hall, Front Street, Stanley, DH9 0NA, on Tuesday 28<sup>th</sup> February 2023 at 6.30pm in order to transact the following business:

Yours sincerely,

*H Richardson*

Helen Richardson  
Town Clerk  
22<sup>nd</sup> February 2023

Please turn off all mobile phones or set to silent mode  
Please refer to the Policy for recording proceedings

## AGENDA

### 1. APOLOGIES FOR ABSENCE

To **RECEIVE** any apologies and reasons for absence.

### 2. DECLARATIONS OF INTEREST

Members are invited to **DECLARE** disclosable pecuniary interests and other interests, along with the nature of those interests, in relation to any item on this agenda.

### 3. MAYORS ANNOUNCEMENTS

To **RECEIVE** announcements from the Town Mayor or Town Clerk.

**4. LEADERS STATEMENT**

An update on current business by the Leader of the Council.

**5. PUBLIC PARTICIPATION**

An adjournment will be allowed at the direction of the Chairman to allow for public comment and response in relation to items on this agenda or to consider written questions submitted in advance of the meeting (*Individuals will be permitted a maximum of three minutes each. The total time for this session is limited to fifteen minutes*).

**6. CONFIRMATION OF MINUTES (ATTACHMENT A)**

To **APPROVE** as a record and sign the minutes of the Ordinary Full Council Meeting held on 24<sup>th</sup> January 2023.

**7. RECEIPT OF COMMITTEE MINUTES**

To **RECEIVE** the minutes from the Finance and General Purposes Committees held on the 13<sup>th</sup> December 2022. **(ATTACHMENT B)**

**8. ACCOUNTS FOR PAYMENT & BANK RECONCILIATION**

Statutory Basis: Accounts & Audit (England) Regulations 2011

**December 2022**

Schedule of Payments **(ATTACHMENT C)**  
Bank Reconciliation & Bank Balances **(ATTACHMENT D)**  
Schedule of Receipts **(ATTACHMENT E)**

AND

**January 2023**

Schedule of Payments **(ATTACHMENT F)**  
Bank Reconciliation & Bank Balances **(ATTACHMENT G)**  
Schedule of Receipts **(ATTACHMENT H)**

Council is requested to **CONSIDER** the attached information and:

- (i) **APPROVE** the payment of accounts and **NOTE** the bank reconciliation for December 2022 and January 2023.

**9. INTERNAL AUDIT REPORTS (ATTACHMENT I)**

Council is requested to **NOTE** the Internal Audit reports from G Fletcher and **AGREE** the recommendation in paragraph 12.

**10. TANFIELD LEA MEMORIAL**

Council is requested to **CONSIDER** a request from the Stanley Area Action Partnership to add the Tanfield Lea Memorial once complete to the Town Council insurance policy.

**11. ST CUTHBERTS CROSS (ATTACHMENT J)**

Council is requested to **CONSIDER** a request from the Stanley Area Action Partnership to maintain the structure and seating and add the installation to the Town Council insurance policy.

**12. BUILDING UPDATE (ATTACHMENT K)**

Council is requested to **NOTE** the report updating Members in relation to the Civic Hall building.

**13. EVENTS UPDATE**

Council is requested to **RECEIVE** a verbal update from the Town Clerk.

**14. ALLOTMENTS**

Council is requested to **RECEIVE** verbal update from the Town Clerk

**15. DATE, TIME AND VENUE OF NEXT MEETING**

Tuesday 28<sup>th</sup> March 2023, 6.30pm, Stanley Civic Hall

**16. EXCLUSION OF PRESS AND PUBLIC**

To **RESOLVE** that under Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

*Justification of excluding the public and press for the consideration of the following items: Discussion falls under the Data Protection Act 2018*

**17. EVENTS**

To **RECEIVE** a verbal update in relation to a planned event

**18. UPDATE REGARDING STAFFING**

To **RECEIVE** the verbal update in respect of staffing.

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*In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are welcome to attend the meeting. Members of the public will only be permitted to speak at the beginning of the meeting during Public Participation.*